

Summer/Fall Team Leader

It's a BLAST Program, Lethbridge, Alberta

Exciting opportunities at The Lethbridge Community Out of School Association



JOB TITLE: Team Leader.

STATUS: Full-time, Permanent

POSITION NO: (Reference ID: 02 TL)

EFFECTIVE DATE: As soon as possible.

SUMMER HOURS

- Monday-Friday 7:00am - 4:00pm.
- Monday-Friday 9:00am - 6:00pm.

FALL HOURS

- Morning Shifts Monday-Friday 7:00am-9:00am.
- Afternoon Shifts Monday-Thursday 2:45pm-6:00 pm & Fridays 11:15am -6:00 pm.

**Hours are subject to change based on school schedule.*

HOURLY RATE:

- Level 2 \$17.50 + \$4.05 top-up.
- Level 3 \$17.50 + \$6.62 top-up.

MAIN DUTIES: A Team Leader is responsible for ensuring that children are provided with an opportunity to flourish in a quality program before and after school hours. The Team Leader is accountable for day-to-day operations, supervising staff, liaising with parents, and other staff.

Responsibilities include:

- Planning, preparing and supervising activities for children age 5-12
- Effectively administer and reinforce policies and procedures as appropriate
- Work effectively in a diverse environment
- Communicate clearly and positively ensuring that programming needs are exceeded

QUALIFICATIONS:

- Child Care Education Level 2 or 3.
- First Aid Certification within the first 8 weeks of employment.
- Clear Criminal Record Check within 5 weeks of employment.
- Clear Intervention Check within 5 weeks of employment.

CLOSING:

Until suitable candidate is found.

FORWARD RESUME TO:

Kim Waterfield
Human Resources Coordinator
It's a BLAST Program
hr@itsablastprogram.com
Phone:403-320-3988

Please quote Competition #: 02 TL on your email subject line or on your cover letter.

We would like thank all applicants for their interest with BLAST, only those selected for an interview will be contacted.